Minutes of the
CHIME Institute
Board of Directors Meeting
Held at the CHIME Charter School
Tuesday, November 5, 2019

Members Present: Six members of the Board were present: Patrick Smith (Chair), Jeffrey Becker, Dawn Hamilton, Josh Mark, Marc Polansky and Matt Rinnert. These members constitute a quorum

Members Absent: Four members were absent: Melissa Aguilar, Tony Battaglia, Traci Myman, Lisa Mucci and y.


I. Call to Order

P. Smith called the meeting to order.

II. Public Comment

None

III. Approval of the Consent Agenda

A. Minutes of the September 3, 2019 Board of Directors Meeting.
   M/S/P Motion (D. Hamilton/P. Smith) to approve the minutes of the September 3, 2019 Board of Directors Special meeting.
   VOTE
   Yeses: Jeffrey Becker, Dawn Hamilton, Matt Rinnert and Patrick Smith.
   No’s: None
   Abstentions: Josh Marc, Marc Polansky.
   MOTION PASSES: 4-0-2

B. Minutes of the October 7, 2019 Board of Directors Special Meeting
   M/S/P Motion (D. Hamilton/M. Polansky) to approve the minutes of the October 7, 2019 Board of Directors meeting.
   VOTE
   Yeses: Jeffrey Becker, Dawn Hamilton, Marc Polansky, Matt Rinnert and Patrick Smith.
   No’s: None
   Abstentions: Josh Mark.
   MOTION PASSES: 5-0-1

IV. Program Reports
A. The Report for the CHIME Early Education Programs was distributed and reviewed and included the following information:

1. Enrollment/Attendance

NPA Preschool Program: The annual California Department of Education NPA Application has been submitted.
Our current contract rates with LAUSD are as following:
Basic Education: $131.70 per day  Language and Speech Therapy: $70.82 per hour

Occupational Therapy $76.28 per hour  Physical Therapy $87.16 per hour

The school district’s strict attendance policy which only provides funding when children are present continues to have impact on funding.

Infant/Toddler Program: Referrals for Center-Based Program are improving. Advocacy efforts with legislators to address lack of rate increase are underway.

2. Student Performance and Parent Engagement

A system of data collection is in place to measure progress and goal achievement for each child.

The first CHIME Parent Meetings of the year and Back-to-School night at the Lab School took place and additional parent education meetings based on a Parent Survey have been planned.

3. Training and Outreach:

Efforts towards outreach and dissemination included:
- Staff participated in Vendor Advisory committee meeting at North Los Angeles County Regional Center.
- Staff participated in Early Start vendor fair at North Los Angeles County Regional Center.
- A tour for representatives from Irvine Unified School District and faculty from California State University, Fullerton was provided.

4. CHIME/CSUN Collaboration

We are supervising 10 CSUN students completing classes in CADV, Social Welfare and Introduction to Disabilities Studies students in classrooms for internship/fieldwork experiences. CHIME Parents have participated in Parent Panels for special education classes.

1. Fundraising, Grants

We received a check for $5,000 from the Wells Fargo Foundation (Corporate Philanthropy and Community Relations).
We submitted a grant proposal to the Mara W. Breech Foundation ($15,000 ask).

A. The following CHIME Charter School Report was as presented:

1. Enrollment: Current enrollment is 792 students.


3. Playground project: E. Studer reported the project will be inspected by OEHS on November 6th. He expects the playground will be released to the school for use the next day inspection permitting.

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4. **California Dashboard Submission**: The Self-Reflection Tool of the California School Dashboard along with narrative submissions regarding the school's progress toward meeting standard based on the State Priorities 1-7 were shared and Board members had an opportunity to ask questions and provide feedback. The submission will be also posted for the public on the CHIME Institute’s Schwarzenegger Community School page of the California Dashboard.

V. **Board Committee Reports/Updates**

   A. **Board Fundraising Committee**: D. Hamilton reported plans for a Comedy Event to take place on February 9, 2020 are underway. The next planning meeting will take place on 11/13 at 8:30 a.m.

VI. **Date for next meeting**: P. Smith will be sending out possible dates for the next meeting with the idea to combine it with a fundraising presentation by M. Rinnert.

VII. **Adjournment**

   The meeting was adjourned.
Enrollment: The Charter School currently 792 students enrolled.

Financials: Current financials are presented for review in the Board packet prepared by staff and ExEd.

1. Action Item: Review August/September Financials

Playground project: The project will be inspected by OEHS on November 6th. We expect the playground will be released to the school for use the following day inspection permitting.

California Dashboard Submission: On an annual basis charter school staff are required to provide self ratings and narrative submissions regarding the schools progress toward meeting standards based on the State Education priorities 1-7. These submissions are required to be shared and discussed in a public meeting of the board each year. The submission are provided in the Board Packet and will be shared with those present at the meeting and posted for the public on the CHIME Institute’s Schwarzenegger Community School page of the California Dashboard.