Minutes of the
CHIME Institute
Board of Directors Meeting
Held at the CHIME Charter School
Tuesday, February 5, 2019

Members Present: Eight members of the Board were present: Michele Haney (Chair), Melissa Aguilar, Jeff Becker, Dawn Hamilton, Lisa Mucci, Traci Myman, Marc Polansky, and Patrick Smith. These members constitute a quorum.

Members Absent: Four members were absent: Tony Battaglia, Lei Bowen, David Kretschmer, and Josh Mark.


I. Call to Order

M. Haney called the meeting to order. The Board welcomed returning Board member Marc Polansky.

II. Public Comment

A. Charter School Teachers’ Issues: The CHIME Charter School 4th Grade Teachers (Caitlin Healey, Melody Lin, Alisha Maynor, and Natalie O’Brian) distributed a document and shared their thoughts and perspective on existing teacher salaries, health care options, and support for teachers.

B. Charter School Diverse By Design Committee: Parents (Mireya Guerrero and Erika Luna-Contreras) shared information on possible topics for the Diverse By Design Charter School Committee. They suggested topics and needs for trainings and expressed their request for Board oversight.

C. Charter School Teachers’ Salary: Parent Alicia Martin commented in support of increasing teachers’ salaries.

III. Approval of the Consent Agenda

A. Minutes of the January 8, 2019 Board of Directors Meeting.

    M/S/P (P. Smith/M. Aguilar) Motion to approve the minutes of the January 8, 2019 Board of Directors meeting.

    VOTE

    Yeses: Melissa Aguilar, Jeff Becker, Michele Haney, Traci Myman, Patrick Smith.

    No’s: None

    Abstentions: Dawn Hamilton, Lisa Mucci, Marc Polansky.

    MOTION PASSES: 5-0-3

IV. Program Reports

A. The Report for the Early Education Programs was distributed and included the following:

a. Budget Update: The Early Education Budget with Income and Expenses from July to December 2018 was distributed and reviewed.

b. CHIME/CSUN Collaboration and Outreach: The submission for a presentation at the Cal-TASH Conference in San Diego on February 22, 2019 with Dr. Michele Haney and Dr. Zhen Chai was
accepted. We'll be addressing how the three principles of Universal Design for Learning are applied in early childhood settings to maximize active participation and meaningful inclusion of all children.

c. Grants and fundraising: An update on fundraising and grant activities supporting the CHIME Early Education Programs was presented.

B. The Charter School Report was distributed and reviewed. The following items were discussed:

1. Charter School December Financials, Check Registers and Cash Position: The Report as prepared by I. Castillo from EXEd was distributed and presented and Board members had the opportunity to ask questions. Recommendations about the Budget were discussed as follows: (1) involve the principals and teachers in discussions and updates on the Budget; (2) discuss additional ways to address the legislation in reference to the LCFF formula.

2. Low Performing Student Block Grant Plan: The document which was initiated last year was presented and reviewed. E. Studer reported $98,000 in funding was received and the plan needs will be adopted by March 1st, 2019. A discussion took place and the plan was amended.

M/S/P (D. Hamilton/M. Polansky) Motion to approve the Low Performing Student Grant Plan as presented and amended.

VOTE

No's: None
Abstentions: None
MOTION PASSES: 8-0-0

3. LA Schools Report/ California Dashboard: The fact that CHIME Charter was placed in the list of low performing schools was discussed. A letter by E. Studer addressing the issue in more depth was reviewed by the Board and will be distributed to families. A letter from the Board will be sent to the reporter as a way of introducing the school. The Board asked that student performance data including data analysis of SBAC and NWEA be shared at the Board meeting.

4. Board Committee Updates
   Board Fundraising and PR Committee: A report on efforts towards event planning and fundraising efforts was submitted by D. Hamilton

5. Adjournment
   The meeting was adjourned.